

- in favour of the Chief Scientific Officer & Member Secretary, Directorate of Science & Technology.
10. The quotationers will quote their rates and may take commission charge not more than 10% which shall be quoted at the time of submission of sealed quotation.
 11. The quotationers should submit samples/brochures/catalogues against the quoted service items along with other documents. The quoted service specifications should be clearly highlighted for easy reference.
 12. If the selected Agency fails to supply manpower within the stipulated period or if it fails to continue the provision of manpower at any time during the terms of the contract agreement, the Security Deposit made by the Agency shall be forfeited to the Government as revenue and such Agency may be declared as “*Defaulter*” for a minimum period of 3 (three) months that may cause ineligibility to enter into any agreement with the Government for the suspension period.
 13. A deed of agreement in a non-judicial stamp worth Rs 50/- shall be signed by Mizoram Science Centre on the first part and the Recruiting agency on the second part.
 14. The ‘Earnest Money’ deposited by the unsuccessful quotationers may be released after the selected quotationers deposit Security Deposit and also signs an agreement with Mizoram Science Centre.
 15. The Security Deposit made by the selected firm may be released after satisfactory completion of the contract.
 16. All pages of quotation papers should be typewritten, signed, stamped and dated. Any page(s) not signed, stamped and dated are liable to be rejection. Correction, if any, should be initiated and dated.
 17. If any quotationer violates or fails to fulfill any of the clause, the quotation is liable to be rejected at the time of opening the quotation.
 18. Quotations submitted after the last date will not be entertained. Quotations will be accompanied with documents only specified in the above clauses. Any clarification(s) required concerning the quotation notice may be made from the office of the Chief Scientific Officer, Directorate of Science & Technology, New Secretariat Complex, Aizawl during office hours on all working days.
 19. In case of any legal disputes/ litigations arising out of this Short Quotation Notice or its terms, the Courts of law at Aizawl only shall have jurisdiction to adjudicate the same.
 20. The recruiting Agency shall be responsible for the conduct and performance of the employee. In the event of misconduct or damage caused by the employee resulting in loss of the Government property, the Head of office of the outsourcing Department shall report to the recruiting Agency for taking appropriate action as deemed fit.
 21. The undersigned may revoke the contract agreement for unsatisfactory performance and for any other reason at any time during pendency of the agreement of the contracts.
 22. The undersigned does not bind himself to accept the lowest bidder and may reject any quotation without assigning any reason thereof.

Sd/-H.LALSAWMLIANA
Chief Scientific Officer & Member Secretary,
Mizoram Science Centre